

**Notre Dame Academy  
Student Council Constitution**

**Article I**

The name of this organization shall be the Notre Dame Academy Student Council.

**Article II**

The purpose of this organization shall be to act as a liaison between the student body and the administration and faculty at NDA. It also organizes activities for the entire school such as Catholic Schools Week and Club Orientation. Elected members represent the student body and plan events accordingly. Student Council also coordinates events to promote school spirit and friendly competition among grade levels.

**Article III**

All students enrolled at Notre Dame Academy shall be considered to have membership in the Student Council Association.

**Article IV**

The membership of the Executive Board shall consist of two School Co-Presidents (Seniors), one School Secretary (Senior), one School Treasurer (Senior) and two Class Co-Presidents from the following grade levels: Sophomore, Junior and Senior. The general council consists of the Executive Board along with Homeroom Representatives in each grade level (Freshman through Senior). The number of Homeroom Representatives varies from year to year and depends on the number of assigned homerooms as determined by annual enrollment.

Members of the Executive Board and Homeroom Representatives for rising Sophomores, Juniors and Seniors are elected in May of the year proceeding induction. The Homeroom Representatives for Freshmen are elected in the fall of the induction year.

School Officers are elected first and by the entire student body, faculty and staff. Grade level officers (Co-Presidents and Homeroom Representatives) are elected by members of their grade as well as the faculty and staff. Elections for Class Co-Presidents are held after the School Officer elections and before the Homeroom Representative elections.

Prior to running for office, students submit completed applications by a given due date which are reviewed by the faculty moderator and Assistant Principal. Feedback from faculty and staff regarding the candidate's abilities is gathered upon receipt of the applications. On the application, students affirm their commitment to the requirements of office which include behavioral and academic expectations for all elected members.

**Article V**

The Student Council Faculty Moderator is appointed by the Principal, and acting as a designee of the Principal, is empowered to manage council activities, oversee the council budget, provide leadership training and coordinate annual election proceedings.

**Article VI**

Regular Executive meetings shall be held the first and third Tuesday morning of each month in the designated room. The general council meetings are open to the student body and held the first and third Thursday afternoon of each month in the designated room. A special meeting may be called by the Co-President or two-thirds of the Council and must be called with prior notification of the adviser.

**Article VII**

50% of the members constitutes as a quorum for Notre Dame Academy's Student Council.

**Article VIII**

Legislation - Ideas are submitted to the Student Council as proposals or suggestions to any member of the Council. The ideas are then added to the agenda for further discussion by the Executive Council and/or general Council. With a majority vote, the Council will move forward with proposals. Student Council Faculty Moderator and Assistant Principal will propose ideas, as needed, to the Principal.

**Article IX**

Amendments to the Constitution may be submitted by any Executive Board member during a regular business meeting. Consideration of the Amendment is conducted first by the Executive Board as a whole. With a majority vote of consideration, the Amendment is brought forth in front of the general council.