

NOTRE DAME ACADEMY PARENT VOLUNTEER FORM 2011-12

NAME: _____ EMAIL: _____
HOME PHONE: _____ CELL PHONE: _____
DAUGHTER'S(S) NAME AND GRADE LEVEL: _____

PTO President: Coleen Klensch
PTO Vice President: Dee Reinert
PTO Secretary: Mary Beth Sheridan

PTO Committee Chairpersons: Shari Buckley, Diane Ramey,
Kelly Micek, Michelle Vulhop, Leanne Kirn

There will be a PTO meeting open to all parents on the 2nd Tuesday of each month starting in September. Please try to attend and share your ideas and energy. September 13, October 11, November 8, December 13, January 10, February 14, March 13. April and May will be decided on next spring due to spring break and a very busy month of May.

Listed below are the PTO committees that need volunteers. Please indicate where you would like to help. If you have any questions or want more information, please look at the PTO page on Notre Dame's website.

PTO COMMITTEES

MOTHER/DAUGHTER COMMITTEE

Co-Chairs: Shari Buckley & Leanne Kirn

November 11, 2011

Help plan and run this fun event for all NDA Moms and daughters. _____

FATHER/DAUGHTER COMMITTEE

Co-Chairs: Dee Reinert & Mary Beth Sheridan

January 27 2012

Help plan and run this event for all NDA dads and daughters. _____

AMBASSADOR COMMITTEE

Chair: Diane Ramey
Grade Level Representatives
Would like at least 2 for each grade level.

Events throughout the Year

We need people on this committee to help plan events that will enhance the NDA parent community. The back to school cookouts, grade level parent social events, informational speakers and networking events are some of the ideas. _____

HOSPITALITY COMMITTEE

Co-Chairs: Kelly Micek

Events throughout the Year

Help is needed to set up refreshments, serve and clean up for the following events: _____

Grandparents Day: Sept 16th _____

FR./SR. Breakfast: May 17th _____

Open House: Nov. 6th _____

May Crowning/ _____

SR./FR. Breakfast: Dec. 9th _____

Jr. Ring Ceremony May 4th _____

Academic Awards: May 18th _____

FACULTY APPRECIATION COMMITTEE

Chair: Michelle Vulhop
(Previously the Food Committee)

Events throughout the Year

Help show our faculty and staff how much we appreciate all they do by sending in food or other supplies during the year. We host a Christmas Lunch and End of Year Lunch and Provide dinner for parent teacher conference night. _____

Other volunteer opportunities at NDA

OTHER VOLUNTEER OPPORTUNITIES

BAMBOOTIQUE

Throughout the Year

Work in NDA's spirit shop the Bambootique during the school day and during special events.

Autumn Gala

Gala Committee will call.

October 8, 2011

Sign up to help set up for the gala or work the night of the event.

After Prom

April 27, 2012

Join the committee to plan and coordinate the after prom activity for the juniors and seniors.

Chaperone School Dances

Dance Committee will Call

Supervise and help clean up at the school dances.

Class Supervision

Teachers will call as needed.

Supervise a class if a teacher is ill or at a workshop. No teaching experience is needed. Assignments prepared by teacher.

Mentor Center

Assist the faculty moderator tutor students in various subjects before and after school. No teaching experience is required.

Cafeteria Support

Coordinator: Kelly Micek

Help serve lunches in the cafeteria. Approx 10:30 – 12:30. Sign up at Back to school night or contact Kelly.
